

The Work Readiness program was created by employers for employers and the job-seekers benefit. Work Readiness refers to basic work skills and soft skills deemed as necessary for employment.

What differentiates this program from other employability skills programs is the approach - using employer-driven skill standards and certification. This program is a 90-hour comprehensive and interactive training that consist of 9 modules:

Reading Comprehension, Business Writing, Business Math, Business Tools, Pre-Employment, Customer Service, Job Skills I: Work Maturity, Job Skills II: Employability, and General Business Knowledge

After completing this program, participants will be able to demonstrate 50 core competencies that will give them the credentials that employers are looking for in employees. After mastering all 50 competencies, participants will then become eligible to take the certification exam - 80% or better on the national certification exam earns them their Workforce Readiness Certification.

This program opens doors for individuals and gives them a competitive edge in the job market.

Sponsored by the Workforce Development Board of the Treasure Coast

Please refer to our website for more information: www.workcertified.org